

**BY ORDER OF THE COMMANDER
SEVENTH AIR FORCE**

**SEVENTH AIR FORCE INSTRUCTION
25-302**



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Logistics Staff

**WARTIME HOST
NATION SUPPORT PROGRAM**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction implements Air Force Policy Directive (AFPD) 25-3, *Acquisition and Cross-Servicing Agreements*. This instruction establishes the Wartime Host Nation Support (WHNS) program management policies and procedures used in the acquisition of logistics equipment, supplies, and/or services. It provides guidance and outlines responsibilities for the 51 MSG/CC, 8 MSG/CC, and 607 ASOG/CC. This instruction applies to all personnel and units assigned to Headquarters 7th Air Force (7 AF). Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF Forms 847 from the field through the appropriate functional chain of command. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with (IAW) AFI 33-322, *Records Management and Information Government Program*, and disposed of IAW the Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS).

SUMMARY OF CHANGES

This document has been substantially revised and needs to be completely reviewed. Major changes include specific responsibilities for USAF components.

1. General: This regulation establishes policies, procedures, and responsibilities pertaining to the United States Forces Korea (USFK) WHNS Program during armistice (peacetime), crises, hostilities, or war. Department of Defense (DoD) and Pacific Command (PACOM) guidance directs Services to take advantage of host nation (HN) resources to enhance the war fighting capabilities of United States (US) forces. WHNS assists the Commander, USFK, in providing timely combat support (CS) and combat service support (CSS) resources for the reception, staging, onward movement, and sustainment of US forces in the event of a crisis, hostility, or war. WHNS enables adjustments to arrival sequences of units and equipment, thus, providing flexibility to the planners who arrange the Time Phased Force Deployment Data (TPFDD). This enables the Commander, USFK, to redirect US logistics assets in exchange for rapid deployment of combat power in the early days of a conflict.

2. Responsibilities:

2.1. 7 AF/CC:

2.1.1. Appoints the 7 AF/A4 Directorate as the single service WHNS POC for all WHNS initiatives and related matters for US Air Forces, Korea.

2.2. 7 AF/A4 Director:

2.2.1. Appoints primary and alternate WHNS Single Service Managers.

2.3. 7 AF/A4 WHNS Single Service Manager:

2.3.1. Attends USFK/J4 WHNS Service Manager meetings.

2.3.2. Maintains an up-to-date roster of WHNS POCs and provides a copy to J4 WHNS Branch.

2.3.3. Provides training and guidance to personnel responsible for WHNS.

2.3.4. Consolidates, coordinates, and validates all 7 AF WHNS requirements prior to submission to each respective Functional Area.

2.3.5. Processes pre-planned and unforeseen WHNS requests in the WHNS database on Combined Enterprise Regional Information Exchange System Korea (CENTRIXS-K).

2.4. 7 AF/A4REV WHNS Manager:

2.4.1. All vehicle requests will be coordinated and approved through the 7AF/A4REV prior to submission to the Single Service Manager.

2.5. 7 AF/SG WHNS Manager:

2.5.1. Coordinates with host nation, USFK, Colocated Operating Bases (COBs) and 8th FW/51st FW to ensure all medical requests will meet mission requirements.

2.6. 51 MSG/CC, 8 MSG/CC, and 607 ASOG/CC:

2.6.1. Responsible for their respective base WHNS program.

2.6.2. Appoints in writing primary and alternate WHNS Managers. 607 ASOG/CC will appoint WHNS managers responsible for the Co-Located Operating Bases (Daegu, Gwangju, Suwon, Gimhae and Choengju Air Bases). Appointment letter will include the following: name, rank, office symbol, telephone number (secure and unsecure), NIPR e-mail, CENTRIXS-K e-mail, and estimated date of rotation.

2.6.3. Must appoint replacement WHNS Managers 90 days prior to current WHNS Manager's Date Estimated Return from Overseas. The newly appointed WHNS Manager must have at a minimum 6 months left on station.

2.7. 51 MSG, 8 MSG and 607 ASOG WHNS Managers:

2.7.1. Contact 7 AF Single Service WHNS Manager to schedule training upon appointment. Obtain access to CENTRIXS-K system.

2.7.2. Obtain Unit POCs for WHNS input. Advise POCs to contact appropriate 7 AF Staff for coordination and validation of specific unit requirements.

2.7.3. Consolidate unit requirements and submit to 7 AF Single Service WHNS Manager as required.

KENNETH S. WILSBACH,
Lieutenant General, USAF
Commander

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFPD 25-3, *Acquisition and Cross-Servicing Agreements*, 18 February 2020

AFI 33-322, *Records Management and Information Governance Program*, 23 March 2020

Adopted Forms

AF Form 847, *Recommendation for Change of Publication*

Abbreviations and Acronyms

7AF—7th Air Force

AFPD—Air Force Policy Directive

AFRIMS—Air Force Records Information Management System

CENTRIXS-K—Combined Enterprise Regional Information Exchange System Korea

COB—Colocated Operating Base

CS—Combat Support

CSS—combat service support

DoD—Department of Defense

HN—host nation

IAW—in accordance with

OPR—Office of Primary Responsibility

PACOM—Pacific Command

RDS—Records Disposition Schedule

TPFDD—Time Phased Force Deployment Data

US—United States

USFK—United States Forces, Korea

WHNS—Wartime Host Nation Support